

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
SEPTEMBER 5, 2019**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:01PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mrs. Eleftheriou, Solicitor, Mr. Bitgood, Engineer and Lt. Gonnelli. Mr. Poisker, Chief Hughes and Mr. Dufflied were absent.

APPROVAL OF MINUTES of August 1, 2019 Regular Meeting

Motion by Mrs. Nicholson, seconded by Mayor Sammons to approve the minutes of the August 1, 2019 Regular Meeting motion carried with Mr. Hollywood and Mr. Rambo abstaining.

COMMITTEE REPORTS

Mrs. Nicholson stated the Environmental Commission did not meet in August, the next meeting will be on Wednesday, September 11, 2019 at 7PM.

Mayor Sammons thanked the County for coming out to show the movie in the park. It was a great night.

POLICE CHIEF REPORT

Lt. Gonnelli reported the Police Department in the month of August received 840 calls for service, 12 crashes with 1 injury, issued 329 motor vehicle summons and made 18 arrests.

FIRE DEPARTMENT REPORT

Mr. Rambo read the fire department reports. For August, Ferrell Fire Company responded to 10 calls for service. Aura Fire Company responded to 8 calls for service. There was no report from Lawn's.

ENGINEER'S REPORT

Mr. Bitgood summarized his report. Gas work inspections in the Lawn's area have been completed. He is still waiting on the bond company for Aura to settle or complete a landscape plan. They have requested another copy of the plan. Bids have been received for the Stanger Avenue project. Committee will consider awarding this later on the agenda.

Mr. Bitgood made a presentation to Committee and residents on the Gloucester County Proposed Wastewater Management Plan. The county is responsible for sewer service area and GCUA approves the allocation. Mr. Bitgood has been working with the county on this map since 2016. Mr. Bitgood showed the progression of the maps from 2016 to 2019. There are still several areas of Elk Township that need to be included in the plan. Committee will be considering a resolution later in the meeting to ask the county to consider adding several blocks and lots.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Hollywood to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time.

Kathy Haynicz, 1091 Elk Road, owns Block 44 Lot 6, asked since this property is zoned commercial and was wondering if this is part of the proposed area for sewer.

Mr. Bitgood will look into it and let her know.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

ORDINANCES:

**ORDINANCE O – 6 – 2019
ORDINANCE AUTHORIZING THE SALE OF REAL PROPERTY NO LONGER NEEDED FOR A
PUBLIC PURPOSE IDENTIFIED AS BLOCK 30, LOT 19
ON THE ELK TOWNSHIP MUNICIPAL TAX MAP
PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to open the public portion, all were in favor, motion carried.

Mayor Sammons invited the public to come forward if they have any questions concerning the Ordinance. No one came forward.

Motion by Mr. Rambo, seconded by Mr. Hollywood to close the public portion, all were in favor, motion carried.

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt Ordinance O-6-2019, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ORDINANCE O – 7 – 2019
ORDINANCE AUTHORIZING THE ADVERTISEMENT AND SALE OF BLOCK 30, LOT 4 (830 JACOB
HARRIS LANE) AND BLOCK 67, LOT 18 (283 UNION STREET) NO LONGER NEEDED FOR PUBLIC
PURPOSES, PURSUANT TO N.J.S.A. 40A:12-13 ET SEQ.
PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to open the public portion, all were in favor, motion carried.

Mayor Sammons invited the public to come forward if they have any questions concerning the Ordinance. No one came forward.

Motion by Mr. Hollywood, seconded by Mr. Rambo to close the public portion, all were in favor, motion carried.

Motion by Mr. Rambo, seconded by Mr. Hollywood to adopt Ordinance O-7-2019, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTIONS:

**RESOLUTION R-108-2019
RESOLUTION EXTENDING DUE DATE FOR THIRD QUARTER 2019 TAXES
(Extended to September 10, 2019)**

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-109-2019

RESOLUTION OF GOVERNING BODY OF CERTIFICATION OF 2018 AUDIT

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-110-2019

RESOLUTION TO REFUND A TAX SALE PREMIUM DUE TO A CHANGE IN FORECLOSURE STATUS; BLOCK 170 LOT 1; JAMES FORTNER

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-111-2019

RESOLUTION FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 – DRIVE SOBER OR GET PULLED OVER GRANT

Motion by Mr. Rambo, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-112-2019

RESOLUTION REQUESTING AMENDMENTS TO THE TOWNSHIP OF ELK WASTEWATER SERVICE AREA MAP

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-113-2019

RESOLUTION AWARDING BID TO SOUTH STATE, INC., FOR THE RESURFACING AND SAFETY IMPROVEMENTS TO STANGER AVENUE

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-114-2019

RESOLUTION TO CHARGE \$25.00 FOR MAILING A SET OF NOTICES FOR THE TAX SALE IN LIEU OF ANY TWO PUBLICATIONS PER N.J.S.A. 54:5-26

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-115-2019

RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS IN REGARDS TO ELK TOWNSHIP POLICE

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, all were in favor, motion carried.

RESOLUTION R-116-2019

RESOLUTION ACCEPTING RESIGNATION OF DEPUTY COURT ADMINISTRATOR, ALISSA MOSER AND APPOINTING A DEPUTY COURT ADMINISTRATOR, SYDNIE L. SUTTON FOR ELK JOINT MUNICIPAL COURT IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mayor Sammons	Yes

APPROVAL OF RAFFLE LICENSE

Duck’s Unlimited, October 5, 2019 – Ferrell Fire House

Motion by Mr. Rambo to approve the Raffle License for Duck’s Unlimited, seconded by Mrs. Nicholson, all were in favor, motion carried.

TOPIC:

There is a grant opportunity through NJ DOT Local Freight Impact Fund for Fiscal Year 2020 for roads that have large vehicle traffic. Jacob Harris Lane, through Glassboro into Elk is a road that could use repair. Mayor Sammons has reached out to Mayor Wallace in Glassboro to see if they would support the filing of the grant or possibly a joint application. Mayor Sammons is waiting on a response.

Quotes for IT Managed Services and Support were solicited from 3 vendors. The only proposal was received from Tilden Tech LLC. The annual service will be \$5000.00 for the Municipal Offices and \$7500.00 for the Police Department. This is a service that is needed and will also bring us into compliance with the Cyber Security Risk Management Plan. Mr. Considine stated the funds are available for this service.

RESOLUTION R-117-2019

RESOLUTION TO AWARD CONTRACT FOR ANNUAL NAMAGED IT SERVICES AND SUPPORT TO TILDEN TECH LLC

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Mayor Sammons mentioned a letter that was received from Soltage Solar Co., looking for support from the township for a project they are applying for through the State. She has spoken to a company in Vineland and they do not have a problem. They will still need to go through the planning and zoning process. The letter of support gives their application a little more strength in the application process. Committee is fine with the letter of support.

GLOUCESTER COUNTY REPRESENTATIVE – Mr. James Schmidt was present for the County. Mr. Schmidt stated the proposed bike trail contact is David Lubelski in the county engineering department.

Mr. Hollywood asked if there is any chance in getting a light at Route 77 and Fislerville Road. Mr. Schmidt stated it would be best to contact the county engineering department on that also.

Mayor Sammons stated pursuant to Resolution R-86-2019 there is a time limit of 3 minutes per person during the public portion.

PUBLIC PORTION:

Motion by Mr. Hollywood to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward, state your name and address, at this time.

Bill Haynicz, 1091 Elk Road, reported to Mr. Schmidt, there are signs on the corner of Buck Road and CR538 that were taken down and never put back up. They are just lying in the grass and the county mows over them.

Motion by Mr. Hollywood to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

PAY BILLS:

Motion by Mrs. Nicholson to Pay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RECESS:

Motion to recess by Mr. Rambo, seconded by Mr. Hollywood, all were in favor, the meeting recessed at 7:51PM.

Motion to re-enter the meeting by Mrs. Nicholson, seconded by Mr. Hollywood, the meeting reconvened at 8:06PM.

Summary of Closed Session:

Mrs. Eleftheriou summarized in closed session committee discussed a police contract. No decisions were made.

Mr. Rambo received some questions from Valle del Sol HOA President, Reed Layton. They would like to know if the solar requirement can be removed as a requirement of the development. That would need to go before the Planning/Zoning Board. They also wanted to know about the properties that need to be cleaned, can a lien be placed on the property. Mrs. Pine stated the properties have been cleaned this year and the new owner paid the bill for the cleanup. Lastly, they would like to know the status of the detention pond. The question needs to be asked of the engineer, Mr. Bitgood.

ADJOURNMENT:

Motion by Mr. Hollywood to adjourn, seconded by Mr. Rambo, all were in favor, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk